DISCO's Stance on Purchasing

1. DISCO views all its suppliers as equal business partners.
   - We recognize that all our suppliers are essential in achieving DISCO's business mission and will treat them with respect.
   - We will carefully consider each request asked of us by our suppliers.
   - We will speak respectfully to all our suppliers, regardless of any difference in age.
2. DISCO strives to take transparent and honest business endeavors.
   - We will uphold the law.
   - We will not place any open orders or partake in any other unfair business transactions.
   - We will not partake in the borrowing and/or lending of money, goods or services in the course of business transactions conducted with our suppliers.
3. DISCO does not accept gifts.
   - We will not accept any money, goods or gifts from any of our suppliers.
   - Should we receive a gift, we will return it.
4. DISCO declines invitations for business entertainment whenever possible.
   - We only accept invitations to dine from a supplier with the purpose of social interaction and/or exchanging information, provided that a request has been sent to the general manager of the Purchasing Division beforehand. DISCO employees must report the details of what occurred at the event to their supervisor and the general manager of the Purchasing Division.
   - We will not request business entertainment at the expense of a supplier. Whenever an invitation for business entertainment is issued from DISCO, it will be at the expense of DISCO.
   - We will not accept invitations for business entertainment before a decision, selection etc. has been made regarding important business discussions.
   - We will not accept any invitations for activities beyond the initial event we were invited to.
5. Please notify us of any action performed by a DISCO employee that violates any of the above rules.
   - Please notify another DISCO buyer, the general manager of the Purchasing Division, or the director in charge of purchases.
   - Notifying us of a violation of these rules will not disadvantage you in any business transactions conducted with DISCO.
6. Should actions that violate the above rules be conducted by a supplier, we will review our business transactions with that supplier.
7. All suppliers have the right to dismiss a buyer.
   - Should a request be received from any of our suppliers to replace a buyer, we will replace the buyer in charge, regardless of the reason for doing so.
   - DISCO defines all DISCO employees who interact with any of our suppliers as a buyer.

Kazuma Sekiya
Representative Executive Officer, President & CEO
DISCO Corporation